

---

## Local Government Unit of Magallanes, Sorsogon

---

CSC Publication Code : 20180601-22-08  
CSC Website Posting Date : 01-June-2018  
Position Title : **Municipal Government Department Head I (Municipal Administrator I)**  
Annual Salary : 477,600.00 Salary/Job Grade : 24

Job Qualification Standards/Requirements:

Education : Bachelor's degree preferably in Public Administration, Law or any related course  
Training : None Required  
Experience : e years expereince in management & administration work  
Eligibility : Career Service Professional/Second Level Eligibility

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 3-02-001-01  
CSC Posting ID : ExMan8341  
Place of Assignment : Offic eof the Municipal Administrator  
Regional Location : BICOL REGION  
Other Requirements : none

---

CSC Publication Code : 20180601-22-08  
CSC Website Posting Date : 01-June-2018  
Position Title : **Municipal Government Department Head I (Municipal Assessor I)**  
Annual Salary : 477,600.00 Salary/Job Grade : 24

Job Qualification Standards/Requirements:

Education : Bachelor's Degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course  
Training : None Required  
Experience : 3 years experience in real property assessment work or in any related field  
Eligibility : RA 1080 (Real Estate Service)

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 3-01-006-01  
CSC Posting ID : ExMan8340  
Place of Assignment : Office of the Municipal Assessor  
Regional Location : BICOL REGION  
Other Requirements : none

---

CSC Publication Code : 20180601-22-08  
CSC Website Posting Date : 01-June-2018  
Position Title : **Municipal Government Department Head I (Municipal Disaster Risk  
Reduction Management Officer I)**  
Annual Salary : **477,600.00** Salary/Job Grade : 24

Job Qualification Standards/Requirements:

Education : Bachelor's Degree  
Training : 48 hours of relevant trainings  
Experience : 4 years in position involving management and supervision, 1 yr. of which is relevant  
to Disaster Risk Reduction Management  
Eligibility : Career Service Professional/Second Level Eligibility

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 3-01-014-01  
CSC Posting ID : ExMan8339  
Place of Assignment : Office of the Municipal Disaster Risk Reduction Management officer  
Regional Location : BICOL REGION  
Other Requirements : none

---

CSC Publication Code : 20180601-22-08  
CSC Website Posting Date : 01-June-2018  
Position Title : **Municipal Government Department Head I (Municipal Human Resource  
Management Officer I)**  
Annual Salary : **477,600.00** Salary/Job Grade : 24

Job Qualification Standards/Requirements:

Education : Bachelor's Degree  
Training : 24 hours of training in management and supervision  
Experience : 4 years in position/s involving management and supervision in human resource  
management  
Eligibility : Career Service Professional/Second Level Eligibility

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 3-01-013-01  
CSC Posting ID : ExMan8338  
Place of Assignment : Municipal Human Resource Management Officer's Office  
Regional Location : BICOL REGION  
Other Requirements : none

---

***Please Direct Your Inquiries and Job Application to :***

Agency Contact Person : Cynthia G. Extremadura  
Position Title : Administrative Officer V (Human Resource Management Officer III)  
Email Address/Tel. No. : cgextremadura@yahoo.com.ph / 9996991810  
Agency Mailing Address : Binisitahan Sur, Magallanes, Sorsogon