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## Philippine Health Insurance Corporation

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CSC Publication Code : 20180302-09-05  
CSC Website Posting Date : 02-March-2018  
Position Title : **Assistant Vice President**  
Annual Salary : 1,105,296.00 Salary/Job Grade : 26

Job Qualification Standards/Requirements:

Education : Master's Degree OR Certificate in Leadership and Management from the CSC  
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
Experience : 5 years supervisory/management experience  
Eligibility : Career Service Professional / Second Level Eligibility

Number of Vacancy/ies : One (1)

- 1 . Plantilla Item No. : 05-00-0014  
CSC Posting ID : ExMan7305  
Place of Assignment : PhilHealth Regional Office CARAGA  
Regional Location : CARAGA  
Other Requirements : 1 The Assistant Vice President is responsible for the effective and efficient achievement of PRO target through responsible planning, organizing, directing, coordinating, controlling and evaluating the programs/projects/activities of the PRO; 2) Willing to be assigned to any Department in the Central Office or Regional Office

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CSC Publication Code : 20180302-09-05  
CSC Website Posting Date : 02-March-2018  
Position Title : **Department Manager III**  
Annual Salary : 1,105,296.00 Salary/Job Grade : 26

Job Qualification Standards/Requirements:

Education : Master's Degree OR Certificate in Leadership and Management from the CSC  
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
Experience : 5 years supervisory/management experience  
Eligibility : Career Service Professional / Second Level Eligibility

Number of Vacancy/ies : Seven (7)

- 1 . Plantilla Item No. : 06-00-0002  
CSC Posting ID : ExMan7304  
Place of Assignment : Financial Audit Department  
Regional Location : NCR  
Other Requirements : 1 The Department Manager of Financial Audit Department is responsible for the conduct of financial audit for cash, investments, accounting, contributions and payroll. He/she shall also be responsible for evaluating the financial performance of the Corporation, monitoring the adequacy and effectiveness of internal controls and implementation of financial audit recommendations; 2) Willing to be assigned to any Department in the Central Office or Regional Office

- 2 . Plantilla Item No. : 06-00-0003  
CSC Posting ID : ExMan7302  
Place of Assignment : Operations Audit Department  
Regional Location : NCR  
Other Requirements : 1) The Department Manager III shall direct the examination and verification or cause the examination and verification of transactions, records of operations and other relevant operations data to ensure adherence to internal and external controls, existing policies and programs, methods and procedures, and recommend appropriate courses of action; He/She shall be responsible for reviewing the operational effectiveness and efficiency of corporate business processes, systems and procedures and in monitoring the implementation of audit recommendations. 2) Willing to be assigned to any Department in the Central Office or Regional Office
- 3 . Plantilla Item No. : 06-00-0014  
CSC Posting ID : ExMan7303  
Place of Assignment : Special Programs Department  
Regional Location : NCR  
Other Requirements : 1) The Department Manager III is responsible for effectively and efficiently managing the operations of the Overseas Workers Program (OWP) and other special programs of the Corporation. He/She shall also participates in the conceptualization and development of systems/programs pertaining to the administration of the OWP involving international transactions; 2) Willing to be assigned to any Department in the Central Office or Regional Office
- 4 . Plantilla Item No. : 06-00-0017  
CSC Posting ID : ExMan7298  
Place of Assignment : PhilHealth Regional Office NCR-Central Branch  
Regional Location : NCR  
Other Requirements : 1) The Department Manager III is responsible for the effective and efficient achievement of target through responsible planning, organizing, directing, coordinating, controlling and evaluating the programs/ projects/ activities of the Branch Office; He/She shall be responsible for the overall supervision, coordination and performance management of the Service Offices. It shall ensure compliance of Branch organizational units and Service Offices with policies, guidelines, systems and procedures. It shall likewise be responsible for the over-all supervision and administration of benefit processing/payment. 2) Willing to be assigned to any Department in the Central Office or Regional Office
- 5 . Plantilla Item No. : 06-00-0020  
CSC Posting ID : ExMan7299  
Place of Assignment : PhilHealth Regional Office III -Branch B  
Regional Location : CENTRAL LUZON  
Other Requirements : 1) The Department Manager III is responsible for the effective and efficient achievement of target through responsible planning, organizing, directing, coordinating, controlling and evaluating the programs/ projects/ activities of the Branch Office; He/She shall be responsible for the overall supervision, coordination and performance management of the Service Offices. It shall ensure compliance of Branch organizational units and Service Offices with policies, guidelines, systems and procedures. It shall likewise be responsible for the over-all supervision and administration of benefit processing/payment. 2) Willing to be assigned to any Department in the Central Office or Regional Office

6 . Plantilla Item No. : 06-00-0026  
CSC Posting ID : ExMan7300  
Place of Assignment : Internal Legal Department  
Regional Location : NCR  
Other Requirements : 1) the Department Manager, Internal Legal Department is responsible for planning, organizing, directing, coordinating and controlling the activities of the department to achieve its established objectives and targets. The primary activities of the Internal Legal Department include but not limited to the following: (a) shall be responsible for providing legal services to the Corporation; and (b) shall assist the Legal Sector on activities relative to legal services, contracts and investigation works; He/She shall be responsible for providing legal services to management. 2) Willing to be assigned to any Department in the Central Office or Regional Office

7 . Plantilla Item No. : 06-00-0027  
CSC Posting ID : ExMan7301  
Place of Assignment : Standards and Monitoring Department  
Regional Location : NCR  
Other Requirements : 1) the Department Manager III is responsible for developing and continuously enhancing quality assurance programs, policies and standards for Health Care Providers (HCPs). He/she shall develop and implement a performance monitoring system for HCPs; 2) Willing to be assigned to any Department in the Central Office or Regional Office

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CSC Publication Code : 20180302-09-05  
CSC Website Posting Date : 02-March-2018  
Position Title : **Senior Vice President**  
Annual Salary : 1,379,772.00 Salary/Job Grade : 28

Job Qualification Standards/Requirements:

Education : Master's Degree OR Certificate in Leadership and Management from the CSC  
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
Experience : 5 years supervisory/management experience  
Eligibility : Career Service Professional / Second Level Eligibility

Number of Vacancy/ies : Two (2)

1 . Plantilla Item No. : 03-00-0003  
CSC Posting ID : ExMan7295  
Place of Assignment : Fund Management Sector  
Regional Location : NCR  
Other Requirements : 1) the Senior Vice-President, Fund Management Sector is responsible for planning, organizing, directing, controlling, monitoring and coordination of the activities of the Sector. He/She is responsible for the management of the financial resources of the Corporation to ensure the viability of the NHIP; 2) Willing to be assigned to any Department in the Central Office or Regional Office

2 . Plantilla Item No. : 03-00-0005  
CSC Posting ID : ExMan7296  
Place of Assignment : Health Finance Policy Sector  
Regional Location : NCR  
Other Requirements : 1) The Senior Vice-President, Health Finance Policy Sector, is responsible for the overall planning, organizing, directing, controlling, monitoring, and coordination of the activities of the Health Finance Policy Sector to achieve established objectives and targets; He/She shall be responsible for developing benefits, conducting related studies and research, and ensuring quality of health care delivery 2) Willing to be assigned to any Department in the Central Office or Regional Office

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CSC Publication Code : 20180302-09-05  
CSC Website Posting Date : 02-March-2018  
Position Title : **Vice President**  
Annual Salary : 1,234,920.00 Salary/Job Grade : 27

Job Qualification Standards/Requirements:

Education : Master's Degree OR Certificate in Leadership and Management from the CSC  
Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years  
Experience : 5 years supervisory/management experience  
Eligibility : Career Service Professional / Second Level Eligibility  
Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 04-00-0004  
CSC Posting ID : ExMan7297  
Place of Assignment : Office of the Area Vice President for the North Luzon and NCR  
Regional Location : NCR  
Other Requirements : 1) The Vice President is responsible for the effective and efficient achievement of PRO target through responsible planning, organizing, directing, coordinating, controlling and evaluating programs/projects/activities of the PRO; He/She shall be responsible for exercising overall supervision and coordination of operational activities at the regional level. It shall ensure that policies, guidelines and management systems and procedures are uniformly and consistently applied by Regional and Field Offices. 2) Willing to be assigned to any Department in the Central Office or Regional Office

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***Please Direct Your Inquiries and Job Application to :***

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