
Social Security System

CSC Publication Code : 20170412-15-05
CSC Website Posting Date : 12-April-2017
Position Title : **Branch Head I**
Annual Salary : 490,428.00 Salary/Job Grade : 1M

Job Qualification Standards/Requirements:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years OR completion of the SSS Branch Officership Program
Experience : 7 years branch operations supervisory experience in social security/financial Institution OR any of the following:- With at least 4 years branch operations supervisory experience in social security/ financial institutions and 3 years of supervisory experience in support services- With at least 5 years branch operations supervisory experience provided that the appointee has completed the SSS Branch Officership Program- With at least 2 years branch operations supervisory experience in social security/ financial institution and 5 years of supervisory experience in support services, provided that the appointee has completed the SSS Branch Officership Program for Support Services Units.

Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : Seven (7)

- 1 . Plantilla Item No. : 18-0076
CSC Posting ID : ExMan6191
Place of Assignment : Cainta Branch
Regional Location : 4
Other Requirements : none
- 2 . Plantilla Item No. : 22-0231
CSC Posting ID : ExMan6192
Place of Assignment : Agoo Branch
Regional Location : 1
Other Requirements : none
- 3 . Plantilla Item No. : 25-0347
CSC Posting ID : ExMan6193
Place of Assignment : San Jose Del Monte Branch
Regional Location : 3
Other Requirements : none
- 4 . Plantilla Item No. : 30-0019
CSC Posting ID : ExMan6194
Place of Assignment : Boggo Branch
Regional Location : 7
Other Requirements : none
- 5 . Plantilla Item No. : 32-0261
CSC Posting ID : ExMan6195
Place of Assignment : Victorias Branch
Regional Location : 6
Other Requirements : none

- 6 . Plantilla Item No. : 35-0272
CSC Posting ID : ExMan6196
Place of Assignment : Surigao Branch
Regional Location : 16
Other Requirements : none
- 7 . Plantilla Item No. : 38-0040
CSC Posting ID : ExMan6197
Place of Assignment : Dipolog Branch
Regional Location : 9
Other Requirements : none

CSC Publication Code : 20170412-15-05
CSC Website Posting Date : 12-April-2017
Position Title : **Branch Head II**
Annual Salary : 728,076.00 Salary/Job Grade : 2M

Job Qualification Standards/Requirements:

- Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years
Experience : 10 years branch operations supervisory experience in social security / financial institution OR with at least 5 years branch operations supervisory experience in social security / financial institution and 5 years supervisory experience in support services functions
Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : Six (6)

- 1 . Plantilla Item No. : 17-0450
CSC Posting ID : ExMan6185
Place of Assignment : Novaliches Branch
Regional Location : 13
Other Requirements : none
- 2 . Plantilla Item No. : 18-0182
CSC Posting ID : ExMan6186
Place of Assignment : Marikina Branch
Regional Location : 13
Other Requirements : none
- 3 . Plantilla Item No. : 20-0073
CSC Posting ID : ExMan6187
Place of Assignment : Legarda Branch
Regional Location : 13
Other Requirements : none
- 4 . Plantilla Item No. : 25-0263
CSC Posting ID : ExMan6188
Place of Assignment : Pampanga Branch
Regional Location : 3
Other Requirements : none
- 5 . Plantilla Item No. : 26-0367
CSC Posting ID : ExMan6189
Place of Assignment : San Pablo Branch
Regional Location : 4
Other Requirements : none

6 . Plantilla Item No. : 30-0240
CSC Posting ID : ExMan6190
Place of Assignment : Tagbilaran Branch
Regional Location : 7
Other Requirements : none

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Position Title : **Branch Head III**
Annual Salary : 949,536.00 Salary/Job Grade : 3M

Job Qualification Standards/Requirements:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last five (5) years
Experience : 11 years branch operations managerial / supervisory experience in social security / insurance / financial institution OR with at least 6 years branch operations managerial / supervisory experience in social security / insurance/ financial institution and 5 years supervisory experience in support services functions
Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 19-0011
CSC Posting ID : ExMan6183
Place of Assignment : Alabang Branch
Regional Location : 13
Other Requirements : none

CSC Publication Code : 20170412-15-05
CSC Website Posting Date : 12-April-2017
Position Title : **Department Manager II**
Annual Salary : 728,076.00 Salary/Job Grade : 2M

Job Qualification Standards/Requirements:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years
Experience : 5 years of supervisory/ management experience
Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : One (1)

1 . Plantilla Item No. : 05-0061
CSC Posting ID : ExMan6184
Place of Assignment : Voluntary Provident Fund Department
Regional Location : 13
Other Requirements : none

CSC Publication Code : 20170412-15-05
CSC Website Posting Date : 12-April-2017
Position Title : **Department Manager III**
Annual Salary : 949,536.00 Salary/Job Grade : 3M

Job Qualification Standards/Requirements:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years
Experience : 5 years of supervisory/ management experience
Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : Twenty Seven (27)

- 1 . Plantilla Item No. : 04-0033
CSC Posting ID : ExMan6156
Place of Assignment : Luzon, Visayas and Mindanao Audit Department
Regional Location : 13
Other Requirements : With 10 years auditing experience
- 2 . Plantilla Item No. : 04-0075
CSC Posting ID : ExMan6157
Place of Assignment : Financial and Investments Audit Department
Regional Location : 13
Other Requirements : With 10 years auditing experience
- 3 . Plantilla Item No. : 04-0130
CSC Posting ID : ExMan6158
Place of Assignment : Procurement and Special Audit Department
Regional Location : 13
Other Requirements : With 10 years auditing experience
- 4 . Plantilla Item No. : 06-0434
CSC Posting ID : ExMan6159
Place of Assignment : Member Communications and Assistance Department
Regional Location : 13
Other Requirements : none
- 5 . Plantilla Item No. : 07-0028
CSC Posting ID : ExMan6160
Place of Assignment : NCR Large Accounts Department
Regional Location : 13
Other Requirements : Preferably with three (3) years experience in the Large Accounts Division
- 6 . Plantilla Item No. : 07-0058
CSC Posting ID : ExMan6161
Place of Assignment : Luzon Large Accounts Department
Regional Location : 13
Other Requirements : Preferably with three (3) years experience in the Large Accounts Division
- 7 . Plantilla Item No. : 07-0078
CSC Posting ID : ExMan6162
Place of Assignment : Visayas and Mindanano Large Accounts Department
Regional Location : 13
Other Requirements : Preferably with three (3) years experience in the Large Accounts Division
- 8 . Plantilla Item No. : 09-0280
CSC Posting ID : ExMan6163
Place of Assignment : Investment Property Department
Regional Location : 13
Other Requirements : none

- 9 . Plantilla Item No. : 10-0433
CSC Posting ID : ExMan6164
Place of Assignment : Security Department
Regional Location : 13
Other Requirements : none
- 10 . Plantilla Item No. : 10-0857
CSC Posting ID : ExMan6165
Place of Assignment : Learning and Development Department
Regional Location : 13
Other Requirements : none
- 11 . Plantilla Item No. : 39-0008
CSC Posting ID : ExMan6180
Place of Assignment : IT Governance and Standards Department
Regional Location : 13
Other Requirements : none
- 12 . Plantilla Item No. : 39-0058
CSC Posting ID : ExMan6181
Place of Assignment : IT Operations Analysis Department
Regional Location : 13
Other Requirements : none
- 13 . Plantilla Item No. : 39-0157
CSC Posting ID : ExMan6182
Place of Assignment : Hosting Services Department
Regional Location : 13
Other Requirements : none
- 14 . Plantilla Item No. : 40-0044
CSC Posting ID : ExMan6166
Place of Assignment : Legislative Affairs Department
Regional Location : 13
Other Requirements : none
- 15 . Plantilla Item No. : 40-0070
CSC Posting ID : ExMan6167
Place of Assignment : Opinion and Research Department
Regional Location : 13
Other Requirements : none
- 16 . Plantilla Item No. : 40-0126
CSC Posting ID : ExMan6168
Place of Assignment : NCR North Legal Department
Regional Location : 13
Other Requirements : none
- 17 . Plantilla Item No. : 40-0152
CSC Posting ID : ExMan6169
Place of Assignment : NCR West Legal Department
Regional Location : 13
Other Requirements : none
- 18 . Plantilla Item No. : 40-0163
CSC Posting ID : ExMan6170
Place of Assignment : NCR South Legal Department
Regional Location : 13
Other Requirements : none

- 19 . Plantilla Item No. : 40-0205
CSC Posting ID : ExMan6171
Place of Assignment : Luzon South 1 Legal Department
Regional Location : 4
Other Requirements : none
- 20 . Plantilla Item No. : 40-0221
CSC Posting ID : ExMan6172
Place of Assignment : Luzon Bicol Legal Department
Regional Location : 5
Other Requirements : none
- 21 . Plantilla Item No. : 40-0234
CSC Posting ID : ExMan6173
Place of Assignment : Visayas Central Legal Department
Regional Location : 7
Other Requirements : none
- 22 . Plantilla Item No. : 40-0245
CSC Posting ID : ExMan6174
Place of Assignment : Visayas West 1 Legal Department
Regional Location : 6
Other Requirements : none
- 23 . Plantilla Item No. : 40-0264
CSC Posting ID : ExMan6175
Place of Assignment : Mindanao North Legal Department
Regional Location : 10
Other Requirements : none
- 24 . Plantilla Item No. : 40-0286
CSC Posting ID : ExMan6176
Place of Assignment : Mindanao West Legal Department
Regional Location : 9
Other Requirements : none
- 25 . Plantilla Item No. : 41-0005
CSC Posting ID : ExMan6177
Place of Assignment : Statistics and Data Analysis Department
Regional Location : 13
Other Requirements : - Preferably with Masters in quantitative field- Examination will be provided
- 26 . Plantilla Item No. : 42-0035
CSC Posting ID : ExMan6178
Place of Assignment : Management Support Services Department
Regional Location : 13
Other Requirements : Preferably with at least 120 hours of training in business process
- 27 . Plantilla Item No. : 44-0004
CSC Posting ID : ExMan6179
Place of Assignment : Corporate Communications Department
Regional Location : 13
Other Requirements : none
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CSC Publication Code : 20170412-15-05
CSC Website Posting Date : 12-April-2017
Position Title : **Vice President**
Annual Salary : 1,179,672.00 Salary/Job Grade : 4M

Job Qualification Standards/Requirements:

Education : Doctor of Medicine
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years
Experience : At least 10 years supervisory / managerial experience in medical programs / services
Eligibility : RA 1080 (Physician)

Number of Vacancy/ies : One (1)

- 1 . Plantilla Item No. : 43-0001
CSC Posting ID : ExMan6155
Place of Assignment : Medical Services Division
Regional Location : 13
Other Requirements : none

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Position Title : **Vice President**
Annual Salary : 1,179,672.00 Salary/Job Grade : 4M

Job Qualification Standards/Requirements:

Education : Master's degree OR Certificate in Leadership and Management from the CSC
Training : 120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years
Experience : 5 years of supervisory/ management experience
Eligibility : Career Service Professional/ Second Level eligibility

Number of Vacancy/ies : Three (3)

- 1 . Plantilla Item No. : 05-0001
CSC Posting ID : ExMan6154
Place of Assignment : Benefits Administration Division
Regional Location : 13
Other Requirements : none
- 2 . Plantilla Item No. : 40-0041
CSC Posting ID : ExMan6152
Place of Assignment : Corporate Legal Services Division
Regional Location : 13
Other Requirements : none
- 3 . Plantilla Item No. : 40-0121
CSC Posting ID : ExMan6153
Place of Assignment : Operations Legal Services Division I
Regional Location : 13
Other Requirements : none

Please Direct Your Inquiries and Job Application to :

Agency Contact Person : Maria Celina M. Delapo
Position Title : Corporate Executive Officer III
Email Address/Tel. No. : opsd@sss.gov.ph / (02) 4359818
Agency Mailing Address : East Avenue, Diliman, Quezon City