



MC No. 15, s. 2007

MEMORANDUM CIRCULAR

To: ALL HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS; AND STATE UNIVERSITIES AND COLLEGES

Subject: **The Philippine Civil Service's 107th Anniversary Celebration**

The Philippine Civil Service celebrates its 107th anniversary this year with the theme, "*Itaguyod ang Kasarinlan ng Career Service*". This year's theme highlights the identity and stature of the career service, which makes up 89% of the of the entire bureaucracy, as a distinct institution.

The career service should be considered as the source of institutional memory and professional expertise in development efforts. As such, changing political leaders, in order to propel their respective vision and direction of national development, will have to depend on the career service. The career service should have the stature as an engaged and equal institutional partner in governance. As such, the career service should be able to have its voice sought and heard by the heads of the three branches of government as well as the various stakeholders in governance, including the civil society. The career service should be able to hold its own or even share center-stage with other high-profile institutions in the country.

It is therefore apt to celebrate and call public attention to this distinct identity as the Philippine Civil Service celebrates its 107th year of existence.

The Civil Service Commission will lead this year's anniversary celebration. Civil servants in all government and instrumentalities are enjoined to actively and meaningfully participate in the following activities at the national, regional and agency levels:

GOVERNMENT-WIDE ACTIVITIES

1. **Simultaneous Flag-Raising Ceremonies**
September 3, Monday, 8:30 a.m.

The flag-raising ceremonies on the first working day of September shall be simultaneous in all agencies nationwide. There shall be a short message by the Chair which will be simulcast via phone camera among CSCROs.

In each agency, the highest human resource/personnel official shall announce the activities, government-wide and agency, lined up for the month-long

anniversary. A short message coming from the Commission will be read during this simultaneous flag ceremonies.

- 2. Awards Rites for the 2007 Presidential Lingkod Bayan, the Dangal ng Bayan and CSC Pagasa Awards: *ParangalPasasalamat***
September 19, Wednesday, 2:30 p.m.
Cultural Center of the Philippines

This is the culmination of the seven month-long search for the Outstanding Government Officials and Employees in the CSC's Honor and Awards Program (HAP).

Agency heads of government agencies, especially those with 2007 national winners, are expected to attend the rites and join in personally awarding and honoring their own outstanding officials/employees.

- 3. Convention of Career Executive Officer (CEO) and Conferment of CEO Ranks**
September 26, Wednesday

This shall be a convention of all Career Executive Officers where they will be conferred their respective CEO ranks. Selected regional/agency delegates and/or CEOs will give a presentation/report on the state of professionalization in the government's executive level.

CSCROs and NCR Agencies are expected to mobilize their respective delegates to this convention. Public attention and support shall be created by inviting media and civil society to attend the convention.

CSCRO-LED or AGENCY-LED 107th ANNIVERSARY ACTIVITIES

- 1. *"Government Express Goes to the Mall"***

This is a three-day activity intended to bring public services to a more popular arena; to increase the visibility of government and to show to the public that government is capable of express service. All government agencies in the region shall set up their booth in a mall on a rotating schedule and provide their services on express.

The agencies can set up: (1) a one-stop shop of each agency's frontline services whereby the malling public can complete their transaction within the 3-day period (e.g. permits, licenses, verifications, etc); (2) action center where queries, complaints and feedback can be entertained and acted upon on express pace; (3) information center where the agency can disseminate the key programs and mandate of the agency.

2. Regional/Agency/Provincial Recognition Rites of the 2007 HAP Finalists

The CSC ROs shall spearhead the awards rites of regional finalists in the 2007 HAP. This may be done before the September 19 awards rites or after it.

Agencies in NCR shall hold their recognition rites of 2007 HAP finalists in their agencies. They may also invite as special guests past HAP awardees in their agencies.

As much as possible, the CSC officials will lend their presence during these recognition rites.

3. Recognition of top-rating agencies in PASADA

The CSC ROs shall conduct an awarding ceremony for the top-rating agencies in the initial regional run of the Public Service Delivery Audit (PASADA).

4. Mobilization of Delegates to the September 26 Convention of CEOs

The CSC ROs shall mobilize the CEOs in their respective regions. Mini-conference with the CEOs in each region with focus-group discussions or workshops shall be conducted that will produce a report on the state of professionalization in the third level of the bureaucracy. The CSC ROs shall submit this report to the Central Office by September 14 and should be able to provide a list of their regional delegates/participants to the September 26 National Convention.

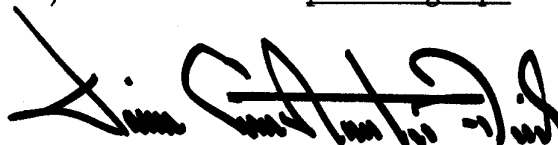
5. Regular Activities

To the extent that time and material resources allow, the CSC ROs and agencies are not precluded to adopt traditional activities on top of the above-mentioned mandatory activities that promote the sense of community among their employees such as holding of family day, sports-fest and retirees' homecoming as well as new activities that will give meaning to the theme of this year's celebration.

The respective CSCROs shall provide assistance and inputs to agencies in executing the mandatory activities.

All agencies are also enjoined to display the 107th PCS Anniversary streamer or banner in their respective agencies.

For further details on the PCS Anniversary activities, agencies may coordinate with the nearest CSC regional/field office or the Public Assistance and Information Office, CSC Central Office at telephone numbers 932-0381, 931-7993, 931-4180 or through TEXTCSC (0917-8398272) or at email address paio@csc.gov.ph.



KARINA CONSTANTINO-DAVID
Chairperson

August 3, 2007