



**Civil Service Commission
Caraga Regional Office**

**Invitation to Bid for Earthworks and Construction of
Two-Storey CSC Field Office-Agusan Del Norte Building
[Caraga ITB 2018-01]**

1. The *Civil Service Commission-Caraga*, through the *Bids and Awards Committee*³ intends to apply the sum of *Four Million Eight Hundred Fifty Thousand Pesos (Php 4,850,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *ITB No. 2018-01*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Civil Service Commission-Caraga* now invites bids for *Earthworks and Construction of Two-Storey CSC Field Office-Agusan del Norte Building, Abilan, Buenavista, Agusan del Norte.*⁵ Completion of the Works is required **240 calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Interested bidders may obtain further information from Civil Service Commission – Caraga and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested bidders on *February 20, 2018* from the address below *in the amount of Php 5,000.00*.

³ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

⁵ A brief description of the scope of Works should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *Civil Service Commission-Caraga* will hold a Pre-Bid Conference⁶ on *March 1, 2018, 2:00 PM* at *CSC – HRD Center, CSC Regional Office, Doongan Road, Butuan City*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before *March 13, 2018 at 5:00 PM*. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on *March 14, 2018, 10:00 AM* at *CSC – HRD Center, CSC Regional Office, Doongan Road, Butuan City*. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The *Civil Service Commission-Caraga* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

MS. LIGAYA S. CUEVA
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Civil Service Commission-Caraga
Doongan Road, Butuan City
(085) 342-6089
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CHRISTOPHER C. MABALE
BAC CHAIRMAN

⁶ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.